

# Welcome to the Transitional Kindergarten & Kindergarten Information Night

January 9, 2025



# Slides from this evening



- Tonight's slide deck will be placed on the [Millbraeschooldistrict.org](https://www.millbraeschooldistrict.org) site under the tab:

Families → Student Registration → Transitional Kindergarten

# Welcome/Introductions



## *Presenters/Panel:*

**Lisa Hickey: Superintendent**

**Linda Whipple: Executive Assistant/ Registration Specialist**

**Catherine Waslif: Director of Educational Services**

**Rachel Gekas: Director of Child Nutrition Services**

**Kerry Dees: Principal at Green Hills**

**Janeen Malatesta: Principal at Lomita Park**

**Julie DiMaio: Multi-tiered System of Support Coordinator**

**Rachel Reed: Kinder Teacher at Meadows**

**Jacqueline Garduno: TK Teacher at Green Hills**

# Agenda



- District Overview
- What to Expect in TK and Kindergarten
- Enrollment & Registration Procedures
- Additional Information
- Time for Questions

# MESD Vision



- **Nurture Emotional Intelligence**
- **Promote a Passion for Learning**
- **Foster an Innovative Learning Environment**
- **Connect Self and Learning to the World**



# District Overview



- **4 Elementary Schools: Green Hills, Lomita Park, Meadows, Spring Valley**
- **1 Middle School: Taylor**
- **TK-8 District**
- **Approximately 2,100 students**
- **Outstanding programs and staff at all school sites**
- **Currently TK classes at all schools**

# What to expect in Transitional Kindergarten (TK)



# Sample TK Daily Schedule



**8:15** Line up & Pledge - outdoors  
**8:20** Unpack and sanitize or wash hands  
**8:25** Morning Message & Meeting  
**8:55** Language Arts  
**9:25** SEL/Yoga  
**9:35** Ready for recess - sanitize/wash  
**9:40** Recess/snack  
**10:00** Math  
**10:50** Brain Break/Movement  
**11:00** Sanitize or wash hands  
**11:00** Centers (Language Arts/Math/  
Science/Social Studies/Art)  
**11:35** Clean up get ready for lunch;  
wash/sanitize hands

**11:45** Walk to lunch room  
**11:50 - 12:15** Lunch  
**12:15 - 12:30** Lunch recess  
**12:35** Sanitize/wash hands  
**12:40** PALS  
**1:30** Clean up and get ready to go home.  
**1:35** Story Time  
**1:45** Dismissal  
**1:55** Extended Day (small group)  
**2:30** Dismiss extended day students

\*\*\*Tuesday Legarza (PE) 8:30 - 9:30

\*\* Thursday Music 10:40 -11:10

# TK Learners in Action



**Listening Centers**

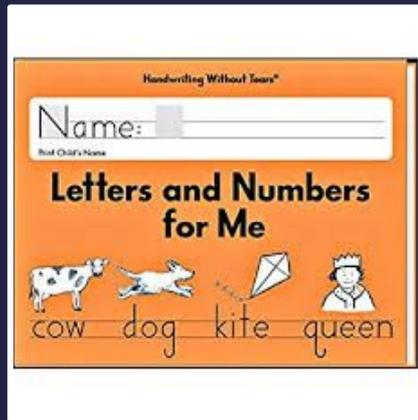


**Play rooted in SEL**



**STEAM Experiences  
with CAM**

# T RANSITIONAL K INDERGARTEN



*Click each graphic to learn more about learning TK*

# What to expect in Kindergarten





# Sample Kinder Daily Schedule

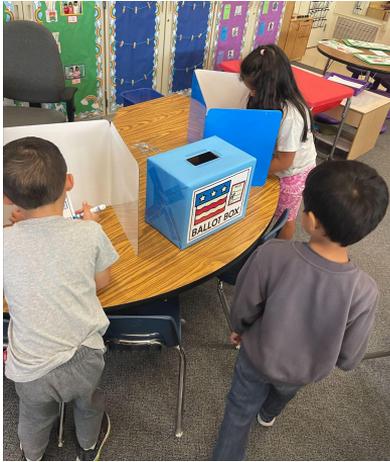
**8:15** Line up & Pledge - outdoors  
**8:20** Unpack and sanitize or wash hands  
**8:25** Morning Activity & Calendar  
**8:40** Language Arts - Read  
Aloud/Discussion  
**8:50** Language Arts - Phonics/Grammar  
**9:10** Ready for recess - sanitize/wash  
**9:15** Recess/snack  
**9:35** Read Aloud & Writer's Workshop  
**10:00** Language Arts Stations/Centers  
**10:30** Math / Math Stations  
**11:00** Science/Social Studies  
**11:25** Clean up get ready for lunch;  
wash/sanitize hands

**11:30** Lunch  
**11:45 - 12:00** Lunch recess  
**12:00** Sanitize/wash hands  
**12:05** Read Aloud - SEL/Activity  
**12:30** Poetry/Art  
**1:00** Read Aloud  
**1:10** Exploration/Free Choice  
**1:35** Clean up/get ready to go home  
**1:45** Dismissal  
**1:45** Extended Day (small group)  
**2:30** Dismiss extended day students

\*\*\*Tuesday Legarza (PE) 9:40 - 10:40

\*\* Tuesday Music 11:00 - 11:30

# Kindergarteners in Action



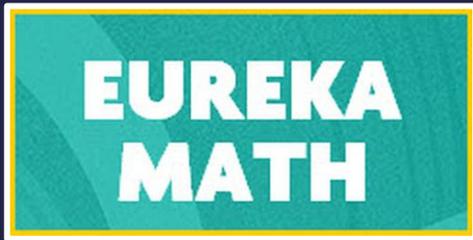
**Connecting  
Real-Life  
experiences to  
learning**



**Hands On Field  
Trips**



**STEAM Experiences  
with CAM**



*Click on the graphics to learn more about learning in Kindergarten*<sup>4</sup>

# Preparing for the First Day Of School!

*Click on the graphic for information and activities to help you prepare your child for school.*

**Get Ready to Read  
Activities!**



**A to Z  
Kindergarten  
Readiness Skills**



**Countdown to  
School Activities**



# A few suggestions



**Get  
ready  
for the  
journey!**

- **Label all clothing, backpacks, water bottles & lunch boxes.**
- **Develop healthy night time routines and bedtimes that allow for plenty of rest.**
- **Pack a small, healthy snack and remind your child not to share food.**
- **Child Nutrition Services food available to all.**
- **Have a special place at home for homework, school communications etc.**
- **Know the health & safety protocols shared by your school.**
- **Maintain positive, respectful communication with all staff, students and parents.**
- **Ask for help when you need it.**

# Enrollment & Registration



# Registration Process

Yellow: Lomita Park  
Orange Green Hills  
Purple Spring valley  
Blue: Meadows



**Reminder about Residence Eligibility:**  
Elementary school assignments are based on MESD school boundaries.

The registration forms are available at [www.millbraeschooldistrict18.org/registration](http://www.millbraeschooldistrict18.org/registration) or at the school office.

1. Compile the necessary forms and documents.
2. Contact the school Site Administrative Assistant to make a registration appointment.



# Grade Placement/Birthdates



## Transitional Kindergarten (TK)

All children who turn 4 by  
September 1, 2025 are eligible

## Kindergarten

Students must be 5 years old,  
on or before September 1, 2025.



# Final Registration Steps

- Turn in **ALL** registration documents to the school site.
- Once complete, you will receive an email to complete the registration process in our online registration portal. Complete the online process as soon as possible.
- You will receive an email confirming the registration process is complete.

**Keep your login information. It is your access to your ParentVue portal, where you can update/change your emergency contact information and view your child's attendance information, report cards, etc.**

**\*All students will be assigned to their resident school based on their home address and classroom space availability. If there is a lack of classroom space, your student will be placed on a waiting list for your resident school and will be assigned to another school within the Millbrae Elementary School District with the available classroom space.**



# Enrollment & Registration Procedures

## **Step 1:** Gather documents

Collect the necessary forms and documents.

Contact the school Site Administrative Assistant to schedule an appointment.

## **Step 2:** Registration at the School Site

Once completed, you will receive the online registration link via email.

## **Step 3:** Online Registration completed

Once your Online Registration is reviewed and is accepted, you will receive an email stating your child's enrollment is complete. This could take some time.

## **Step 4:** Watch for information from the principal

Details about the start of school will be coming your way over the summer.

Attend the First Day of School on Thursday, August 14, 2025.

# New Student Enrollment Checklist



**Please bring the following items to the registration appointment:**

- Student Data Sheet
- Housing Questionnaire
- Student birth certificate or passport
- Parent Identification: Driver's license or passport (copy)
- Immunization records from Doctor (copy)
- TB test results or TB Risk Assessment questionnaire signed by Doctor
- Residency Verification: Detailed in the next column
- Oral Health Assessment
- If applicable, please bring the current copy of your child's IEP or 504 plan

**Proof of Residency Documents accepted include:**

Two (2) residency documents are required both must have Parent/Guardian name and address listed on both:

1. Current Property Tax Bill, Grant Deed, or original Rental or Lease Agreement
2. Current PG&E, Water or Garbage bill (or Confirmation of Utility Service Notice)

# Parent Opportunities



- **PTA/O**
- **Millbrae Education Foundation (MEF)**
- **School Site Council**
- **English Language Advisory Committee**
- **Field Trip/Classroom Volunteers & Yard Supervisors\***
- **District Level Advisory Committees**

\*Volunteer clearance required.

# Happy Hall Before & After School Program



Happy Hall programs prioritize a nurturing, inclusive community where children feel valued, supported, and inspired to learn.

- Available at all sites
- Separate registration process
- Details available at each school site

New Families & Admissions  
call or text: (650) 583-7370  
email: [info@happyhall.com](mailto:info@happyhall.com)



# Special Education



If your incoming TK child has an IEP (Individualized Education Plan), please be aware that we will be holding meetings in the Spring to help support a smooth transition.

**Contact the Special Education Office if you have any questions about services.  
(650) 697-6865 ex 020**

Dr. Christina Passmore  
Director of Special Education  
Millbrae School District  
[cpassmore@millbraesd.org](mailto:cpassmore@millbraesd.org)

Linda Kroll  
Administrative Assistant  
Millbrae School District  
[Lkroll@millbraesd.org](mailto:Lkroll@millbraesd.org)

# Stay Informed with Parent Square



ParentSquare



<https://www.parentsquare.com/signin>

# Child Nutrition Services



HEROES



**Dedicated team of 12 preparing  
~2,150 meals/day**



Mei, Jennifer & Nicole



Flora & Bren



Seven & Sandra



Myrth & Yolanda



Nicole, Terri & Juan

# Child Nutrition Services



## Site Operations



### Green Hills, Meadows & Spring Valley:

- Serves FREE breakfast & lunch daily to ALL students
- Families are requested to complete Free & Reduced Meal Applications each year

### Lomita Park:

- Serves FREE breakfast & lunch daily to ALL students
- Serves FREE supper & snack to students enrolled in afterschool program
- Families are requested to complete an Education Benefit Form



“

Schools are now  
the single  
healthiest place  
Americans are  
eating.

Tufts University (2021)



Courtesy of @LunchAssist 

This institution is an equal opportunity provider.

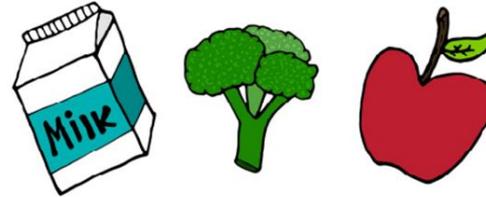
# Child Nutrition Services



## Meal Requirements

### Pack a lunch?

All you have to do is **pick** three,  
With 1 being a fruit **or** veggie.



**Nutritious** we think you'd agree,  
The best part is... it's **free!**

Courtesy of @LunchAssist

This institution is an equal opportunity provider.

5 food groups  
offered daily!

- All meals served must meet USDA & CDE requirements
- Students **MUST** take 3 components (1/2c fruit or vegetable **required**)
- Students may **NOT** take single items (ex: a milk or a piece of fruit from our fresh garden bars)



**Millbrae Elementary School District**

Together we achieve the extraordinary

**Nutrition & Food Services**



Visit our website for more Child Nutrition information :

<https://mesdk8childnutrition.org/>

# Thank you!



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**Questions?**